



**EMPLOYMENT APPLICATION**

Date \_\_\_\_\_

Home Phone \_\_\_\_\_

Alt. Phone \_\_\_\_\_

Name \_\_\_\_\_  
Last First Middle

Permanent Address \_\_\_\_\_  
Number Street City State Zip Code

Email address \_\_\_\_\_

Please circle area(s) of interest \_\_\_\_\_ Date Available \_\_\_\_\_

**PROFESSIONAL QUALIFICATIONS**

Educational Preparation

| <u>Degree</u> | <u>Date Received</u> | <u>Institution/Location</u> | <u>Major/Minor</u> |
|---------------|----------------------|-----------------------------|--------------------|
|               |                      |                             |                    |
|               |                      |                             |                    |
|               |                      |                             |                    |

Professional Experience (Most Recent First)

| <u>Name of School/Employer</u> | <u>Address</u> | <u>Position</u> | <u>Dates Employed</u> | <u>Reason For Leaving</u> |
|--------------------------------|----------------|-----------------|-----------------------|---------------------------|
|                                |                |                 |                       |                           |
|                                |                |                 |                       |                           |
|                                |                |                 |                       |                           |

What academic honors have you received?

\_\_\_\_\_

What professional organization memberships do you currently hold?

\_\_\_\_\_



What civic or professional honors or achievements have you attained?

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Present Salary \$ \_\_\_\_\_

Employer \_\_\_\_\_

Have you ever been arrested for a crime other than minor traffic violations?  Yes  No

Have you ever had experience outside of a school in working with young people on a personal basis (church, camp, etc.)?

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### REFERENCES

Professional: Include student teaching supervisor or recent principal.

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Envision Learning Center is an equal opportunity employer. All individuals will be treated without regard to race, color, national origin, sex, age, marital status, or veteran's status, as relates to all aspects of their employment, compensation, training and advancement within the tutorial service.

I hereby authorize previous employers to furnish Envision Learning Center with verification of my work record, positions held, reason for leaving and all other work related information they may retain concerning me, and for education institutions and law enforcement agencies to give any information they may have regarding me and furnish copies of any existing documents. I further release these previous employers, institutions, and agencies and Envision Learning Center from liability for any damage whatsoever arising there from.

You will be required to provide Envision Learning Center with a Background Criminal Informational (BCI) report before employment is secured.

\_\_\_\_\_  
APPLICANT'S SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SOCIAL SECURITY NUMBER